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| REPORT OF EXCESS REAL PROPERTY | 1. HOLDING AGENCY NO. | DATE RECEIVED <i>(GSA use only)</i> |
| | 2. DATE OF REPORT | GSA CONTROL NO. <i>(GSA use only)</i> |

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|---|---|
| 3. TO <i>(Furnish address of GSA regional offices)</i> General Services Administration | 4. FROM <i>(Name and address of holding agency)</i> |
| 5. NAME AND ADDRESS OF REPRESENTATIVE TO BE CONTACTED | 6. NAME AND ADDRESS OF CUSTODIAN |
| 7. PROPERTY IDENTIFICATION | 8. PROPERTY ADDRESS <i>(Give full location)</i> |

| 9. SPACE DATA | | | | | | 10. LAND | |
|--------------------------------|----------------------------|---|---|----------------------------|-----------------------|-----------------------|--|
| USE | NUMBER OF BUILDINGS (1) | FLOOR AREA <i>(Sq. ft./M²)</i> (2) | NUMBER OF FLOORS (3) | FLOOR LOAD CAPACITY (4) | CLEAR HEADROOM (5) | <i>(From SF 118B)</i> | ACRE/HECTARE OR SQ. FT./M ² |
| A. OFFICE | | | | | | A. FEE | |
| B. STORAGE | | | | | | B. LEASED | |
| C. OTHER <i>(See 9F)</i> | | | | | | C. OTHER | |
| D. TOTAL <i>(From SF 118A)</i> | | | | | | D. TOTAL | |
| E. GOV'T INTEREST: | | | F. SPECIFY "OTHER" USE ENTERED IN C ABOVE | | | | |
| (1) OWNER | | | | | | | |
| (2) TENANT | | | | | | | |

| 11. COST TO GOVERNMENT | | | 12. LEASEHOLD(S) DATA <i>(Use separate sheet if necessary)</i> | |
|---|-------------------|------|--|--|
| ITEM | SCHEDULE | COST | | |
| A. BUILDINGS, STRUCTURES, UTILITIES, AND MISCELLANEOUS FACILITIES | A <i>(Col. d)</i> | \$ | A. TOTAL ANNUAL RENTAL | |
| B. LAND | B <i>(Col. f)</i> | | B. ANNUAL RENT PER SQ. FT./M ² OR ACRE/HECTARE | |
| C. RELATED PERSONAL PROPERTY | C <i>(Col. h)</i> | | C. DATE LEASE EXPIRES | |
| D. TOTAL <i>(Sum of 11A, 11B, and 11C)</i> | | \$ | D. NOTICE REQUIRED FOR RENEWAL | |
| E. ANNUAL PROTECTION AND MAINTENANCE COST <i>(Government-owned or leased)</i> | | | E. TERMINAL DATE OF RENEWAL RIGHTS | |
| | | | F. ANNUAL RENEWAL RENT PER SQ. FT./M ² OR ACRE/HA. | |
| | | | G. TERMINATION RIGHTS <i>(in days)</i> | |
| | | | LESSOR GOVERNMENT | |

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| 13. DISPOSITION OF PROCEEDS | 14. TYPE OF CONSTRUCTION |
| 15. HOLDING AGENCY USE | 16. RANGE OF POSSIBLE USES |

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| 17. NAMES AND ADDRESSES OF INTERESTED FEDERAL AGENCIES AND OTHER INTERESTED PARTIES |
| 18. REMARKS |

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| 19. REPORT AUTHORIZED BY | NAME | SIGNATURE |
| | TITLE | |